



South Carolina Council  
for Educational Opportunity Programs Personnel



## Randall M. McNeal Spirit of TRiO Award Nomination Form

The Randall M. McNeal TRiO Staff Award is open to all classified professional staff who are **permanent employees** and who **have been employed within TRiO for a minimum of three years**. Nominees should provide extraordinary service beyond the basic job description and demonstrate their institutions' values of integrity, diversity, excellence, collaboration, innovation and respect by providing superior sustained service within their TRiO program; continually contributing to a respectful, diverse and collaborative work environment; exhibiting exceptional resourcefulness, innovation or creativity; and exemplifying excellence and integrity in workplace and community relationships and interactions to promote visibility and the efficacy of TRiO Programs. **(Current SCCEOPP Board Members are not eligible for this honor).**

Name of Nominee: \_\_\_\_\_ Years working in TRiO: \_\_\_\_\_

TRiO Program: \_\_\_\_\_ Institution: \_\_\_\_\_

Name of Nominator: \_\_\_\_\_ Institution: \_\_\_\_\_

Paid SCCEOPP Member:  Yes  No

Phone #: (\_\_\_\_) \_\_\_\_\_

Signature of Nominator: \_\_\_\_\_

### Please Submit with this nomination form a Nomination Statement

The nomination statement should consist of no more than 5 typed, double-spaced pages which address the following information:

1. a brief description (approximately one paragraph) of the nominee's job responsibilities and
2. descriptions of how the nominee meets the award criteria. **Please attach a complete description of the accomplishments which indicates why your nominee deserves to receive the Randall McNeal TRiO Award.** In forming this submission, please include the following items listed under the description of accomplishments on this form.

### Description of accomplishment

Nominators please provide specific supporting examples under each of the following award criterion, in addition to a general description of the nominee's characteristics on this criterion.

- Continuous commitment to TRiO and Educational Organizations (SCCEOPP/SAEOPP)
- Continues to contribute to the organizations' (SCCEOPP/SAEOPP) mission; goals and objective
- Has made significant contributions to TRiO in the past
- Has served in different capacities at conferences and trainings
- Effective communicator
- Ability to articulate view points for clarification of goals and objectives of organization
- Promotes TRiO in a positive manner
- Is committed to the work of TRiO Programs
- Participates in major TRiO Activities/Events
- Service leadership is exhibited
- Is always willing to serve, even when not asked
- Will volunteer to serve
- Is an active financial member in SCCEOPP

### Selection

A nomination form which answers all questions stated **must be completed and submitted to Selena Blair, SCCEOPP Secretary at ([selena.blair@gvltec.edu](mailto:selena.blair@gvltec.edu)) no later than 5pm on January 31,2011.** The SCCEOPP Secretary will forward all nominations to the Selection Committee in a timely fashion so that a winner can be determined. The SCCEOPP Executive Committee will appoint 1 member of the SCCEOPP Executive Board and 2 members from the Midlands, Upstate, and Lowcountry to the selection committee ensuring that a diverse cross section of SCCEOPP members are well represented. The members appointed to this committee shall serve for no more than 2 years at which time new members will be selected to serve on the committee with at least one new member being a previous winner of the Randall McNeal Spirit of TRiO Award.

The award recipient will be announced at the 2011 Tri-State Spring Conference.